



Northstar Commercial Interiors

Building Small Businesses

How to Get Started with Your New Building Project...

Are you planning to open a new business location and “the fear of the unknown” has you a bit nervous or even overwhelmed? FEAR NOT, because we’re here to help you through the commercial construction process from beginning to end.

We are **NorthStar Commercial Interiors**, a General Contractor specializing in helping small business owners and medical practitioners build the spaces they need to grow their businesses.

We’re providing this outline to help you get your arms around some of the critical steps and the timelines involved in the pre-construction processes. This is not exhaustive, but will hopefully help you take the next steps with confidence.

“Our experience with Northstar
Commercial Interiors was
AMAZING!”

Dr. Jeff Thomas- Melissa
Eye Associates

First Steps

Meet with your Realtor to clearly define the goals for your new space; write it down.

- Define how you serve clients/employees through the use of your space and what you need for success.
- Will you need special accommodations, meeting areas, parking, storage, etc.
- Determine your finish-out and fixtures strategy and style. Do you need that WOW Factor or will common office materials suffice?
- Be sure to prioritize what you need over your wants. Costs add up quickly and many wants can be added later.
- We can help guide you through the critical decisions between features, functionality, and the implications to your budget, i.e. “Do you need a feature wall?” or “Do you need extra sound deadening?”

Drawings & Budget Estimate

This step can take as little as 1-2 weeks.

- Once you’ve defined the needs of the facility, we can draw the floorplan to help us both visualize the space and to work through some of the feature/functionality details.
- After the basic concept is decided upon, we can provide you with preliminary planning/budget numbers. This will only be an estimate, as the final budget will be based on approved architectural and engineering plans/blueprints, which we can help you obtain.

Blue Prints

This process generally takes 4-6 weeks.

- Next, the architect and the Mechanical (HVAC), Electrical, and Plumbing engineers (AKA “MEP’s”) are hired to draw up your plans.
- We have relationships in place but can use anyone you prefer.
- There can be multiple iterations to the plans as we all attempt to think through the best options and implications.

Filing for Permits

Most cities are taking 3-5 weeks to approve permits.

- Once you approve the plans, we compile all the necessary documentation and submit the permit package to the city.

Construction Begins

As soon as permits are approved, construction can begin.

- Construction timelines can vary greatly. We can provide an estimated timeline once we define your unique scope of work.
- We manage the entire process for you from beginning to end, keeping you informed along the way and providing you with a Certificate of Occupancy once your new space is ready to move into.

Our Typical Projects Include

Shell Space Finish-outs | Remodel Existing Locations | Renovate Older Spaces | Disaster Recovery



We serve a broad range of small business clients, from growing medical practices and professional services, to retail and franchise owners, along with exercise, beauty, childcare, tutoring, and more. Visit our website to see more examples of our work, NorthStarRM.com.

Testimonials

“Jeff and his team were great from day one.” *Amiee Fuller, Wild Birds Unlimited*

“I highly recommend NorthStar Commercial Interiors.” *Rajesh Sachdeva, Creative Kids School*

“Jeff and his team are outstanding.” *Kathy Carlson, Best Brains*

“We had a wonderful experience with Jeff and his company.” *Lacey Neidigh, Envision Hope Pediatric Therapy*

“Jeff was great! Highly recommended.” *Jay Haidari, Allstate Insurance*

We hope this information has been helpful to you.

Contact us to set up a free consultation to begin discussing your unique situation and how we can help you and your business succeed. 972.813.9190 or info@NorthStarRM.com.



**Northstar
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Interiors**

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Our clients trust us to bring their dreams to reality and you can too. As small business owners ourselves, we love digging in to find out how we can directly contribute to your success. We ask a lot of questions. We challenge conventional wisdom. We explore ideas and alternatives with you. Ultimately, we believe that, by equipping you with insights and knowledge, you can make better, more informed decisions that improve your results.